



REGISTRATION AGREEMENT FOR LEARNER'S ADMISSION

Name of Learner: _____

We/ I, _____

the parents/guardian/responsible person, hereby bind ourselves/myself to the following terms regarding the enrolment of the above learner in the Pretoria Chinese School:

1. We/I commit ourselves/myself and hold ourselves/myself liable to Pretoria Chinese School to pay the fees according to the option in clause 13 and other financial obligations for the entire Academic Year. This obligation applies regardless of the time of year at which the above learner may leave the school and the reason for such departure. In the event of a learner leaving the School during the Academic Year we/I acknowledge that we/I are/am liable for any balance outstanding on School Fees that have not yet been paid. Should any payment due in terms hereof not be made on due date, Pretoria Chinese School may regard the outstanding balance and interest owing in terms hereof as due and payable immediately, and may institute legal proceedings to recover the said amount. Interest on any outstanding amount may be charged at the maximum rate, permissible by law. In the event of any cheque/Debit Order being returned unpaid, we/I undertake to pay a R100.00 Administration Fee.
2. We/I undertake to provide the Pretoria Chinese School with one Full Terms notice, should I wish to remove the learner from the school at any given time. We/I understand that failure to do so will render us/me **liable for payment of an additional Term's School Fees over** and above my/our contractual commitment in lieu of notice.
3. **All non-South African Citizens are required to pay the full year's School Fees in advance (non-refundable), subject to Home Affairs granting necessary permits before admission into the school.**
4. We I hereby consent that the school or its appointed agent may carry out a credit enquiry and may transmit details to credit bureaus of how I have performed in meeting my obligations in terms of this agreement and in the event that I fail to meet my obligations may record my non-performance with the applicable credit bureaus.
5. I am married: **in community of Property** or **by Ante nuptial contract**.
Please delete the status that is **not applicable**.
6. We/I undertake to attend all meetings initiated by teaching staff to assist the above learner who may be deemed by teachers to be experiencing difficulties.
7. We/I undertake to ensure the presence of the above learner at school for the full Academic term unless the absence is caused by illness or is sanctioned in advance in writing by the Head of the School. In particular, any overseas trips or vacations will be arranged for the above learner only during the official school holidays.
8. We/I undertake to ensure compliance by the above learner, with the schools academic and disciplinary requirements. We/I have read and familiarised ourselves/myself with the social behaviour code and infringements thereof, which could lead to suspension or expulsion.
9. In the event of the above learner being expelled from the school by the school governing body on account of our/my or the above learner failing to comply with this agreement, we/I undertake to discharge all financial obligations specified in Clause 1 of this Agreement.

10. We/I undertake to notify the school in writing with immediate effect of any change in the details supplied in this Application.
11. For any amount outstanding to the school,
 - I will receive a first reminder
 - I acknowledge that I will receive a Final Demand
 - My account will be handed over for collection two weeks from the final demand if there is no response.
 - I will be responsible for all legal costs incurred.
 - I will not receive a contract for Readmission if my account is in arrears.
12. The English version of the document is the definitive version.
13. We/I undertake to effect payment of the school fees in the following manner:
(Please indicate with an X)

DESCRIPTION	X
Annual Payment (In advance) – 5% discount (payment no later than 31 January)	<input checked="" type="checkbox"/>
Term Payment (In advance) – At the beginning of each Term	<input type="checkbox"/>
Monthly by Debit Order – (Debit Order Forms to be collected from Finance office)	<input type="checkbox"/>
Monthly Payment - January to October (over 10 months, by the end of every month)	<input type="checkbox"/>

We/I hereby certify that the information contained in this Registration Agreement and Application form is true, complete and accurate.

Thus done and signed at _____ on this ____ day of _____ 20__ before the under-mentioned Witnesses:

Witness :

1. _____
2. _____ **Father's Signature** _____

Witness :

1. _____
2. _____ **Mother's Signature** _____

Witness :

1. _____
2. _____ **Guardian's Signature** _____

Witness :

1. _____
2. _____ **Principal/ Director/ or Board Representative** _____
Of the Pretoria Chinese School Board